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GURU NANAK INSTITUTE OF TECHNOLOGY

MINUTES OF GOVERNING BODY MEETING OF GURU NANAK INSTITUTE OF TECHNOLOGY,

HELD AT THE COLLEGE BOARD ROOM on 15th May 2024 at 2:30 P.M.

Governing Body Meeting No.: 02/2024

The meeting of the Governing Body of the Guru Nanak Institute of Technology was held on 15th May, 2024 at 2:30 PM in the Board Room of the College Campus, Ibrahimpatnam. R.R. Distt, Telangana State.

Members Present:

1. Dr. H. S. Saini, Managing Director GNI & Chairman of BMES
2. Mr. Gagandeep Singh Kohli, President of BMES-Member
3. Mrs. Surinder Kaur Kohli, Vice President of BMES-Member
4. Mr. Gurishab Singh Banga, Joint Secretary of BMES-Member
5. Mrs. K. Sailaja, Treasure of BMES-Member
6. Dr. Majid Jamil, Professor and Former Head,-AICTE/UGC- Nominee
7. Dr. M. Manzoor Hussain, Senior Professor & Registrar, JNTUH -University Nominee
8. Dr. M. Madhavi Latha, Senior Professor ECE Department, JNTUH- T.S. Govt. Nominee
9. Mr. Debashish Ghosh, Country Head HR, Berkadia-Eminent Professional
10. Dr. Sanjeev Shrivastava, Dean Academic and R&D, GNIT-Academician
11. Dr. Shatrughna Prasad Yadav, HOD-ECE-GNIT-Others
12. Dr. Vishal Walia, IQAC Member Secretary GNIT-Academician
13. Dr. S. Sreenatha Reddy, Principal - GNIT- Member secretary

Dr. H. S. Saini, Chairman of the Governing Body presided over the meeting. Dr. S. Sreenatha Reddy, Member Secretary of the Governing Body welcomed all the members in the meeting and apprised them about the progress report and ongoing activities in the institute. The chairman invited all the members for discussion on agenda items.

Agenda Point No 1: Review and Conformity of the minutes of the last Governing Body meeting.

Dr. S.Sreenatha Reddy, Member Secretary, provided a comprehensive briefing on the actions taken pursuant to the proceedings of the previous Governing Body meeting held on 17th January 2024. The Board confirmed the implementation of the resolutions outlined in the minutes of the earlier meeting. During his address, Dr. Reddy systematically discussed various agenda items, detailing the

progress and outcomes achieved as below.

- I. Establishment of the IDEA Lab: Dr. S. Sreenatha Reddy, Member Secretary, informed the Governing Body members that the proposal submitted to AICTE for the establishment of the IDEA Lab under the self-financed mode has been approved. The lab will span an area of 10,000 square feet and involve a total investment of Rs. 1.5 crore.
- II. New course/ Increase/ decrease / Merger in intake: For the academic year 2024-25, Dr. S. Sreenatha Reddy, Member Secretary, informed the Governing Body members about the changes in seat allocations across various branches, as outlined in the table below:

S. No.	Course	Earlier Intake 2023-24	Existing Intake 2024-25	Remarks
1	B. Tech - CSE	180	360	Merger of AIDS to CSE
2	B. Tech - AIDS	180	0	Decrease
3	B. Tech - CSE (CS)	60	120	Increase in intake

The Governing Body reviewed and approved the proposed increase, decrease, and merger of intake as mentioned above.

Agenda Point No 2: – New Appointments and Designations

Dr. S. Sreenatha Reddy, Member Secretary, informed the Governing Body members that a total of 45 new faculty members are to be appointed in the academic year 2024-25 to meet the faculty requirements as per AICTE and JNTUH norms including 6 faculty members having doctoral degrees.

The Governing Body commended the institute's efforts and commitment to recruiting highly qualified and experienced faculty, thereby enhancing the overall teaching and learning experience.

Agenda Point No. 3 – NSS Activities conducted

Dr. S. Sreenatha Reddy, Member Secretary, informed the Governing Body members that the following NSS activity was successfully conducted during the year 2024:

1. Blood Donation Camps: Held on 15th February and 19th November 2024, with 100 GNIT volunteers participating. The purpose was to support healthcare systems by addressing blood donation needs.

The Governing Body acknowledged and appreciated the efforts and participation in these impactful initiatives.

Agenda Point No. 4 – Discussion on Central Library Resources and Facilities

The Central Library boasts a vast collection of 49,129 volumes and 8,612 titles, catering to diverse academic and research needs. We have subscribed to 146 national and international print journals.

Digital Library Facilities

The Digital Library Server, located at GNIT Library, is connected to the campus-wide LAN and Wi-Fi, providing seamless access to digital resources for students and staff. Key digital resources include:

- 211 IEEE Journals
- 1,151 DELNET Journals
- 10,206 J-GATE MBA Journals
- 25,172 NPTEL Video Lectures developed by peer institutions such as IITs.

- 10,000 e-books, study materials, previous question papers, teaching schedules, and lab manuals.

Agenda Point No. 5- Expenditure to be incurred on Books and Journals for 2024-25

The total expenditure to be incurred on books and journals for the academic year 2024-25 amounted to Rs. 13,00,000.

Agenda Point No. 6-Pre-Placement activities and training

The members were briefed about the pre-placement activities planned for second- and third-year students. These activities aim to enhance their employability skills and technical competencies. The training programs are designed to prepare students for industry requirements and career opportunities. This initiative focuses on equipping students with the necessary skills to excel in the competitive job market.

The Governing Body members commended the planned pre-placement activities, recognizing their importance in enhancing students' employability, technical competencies, and readiness for industry requirements.

Agenda Point No. 7- Implementation of College Management System

Dr. S. Sreenatha Reddy briefed the members about the successful implementation of the College Management System. This system is designed to efficiently monitor and manage student attendance. It enables departments to track attendance records seamlessly and in real-time. This initiative aims to enhance operational efficiency and ensure better academic monitoring.

Agenda Point No. 8-Allocation of Imprest to the Principal & Departments:

The Committee discussed the delegation of financial powers to the Principal and Department Heads for addressing expenses related to procuring accessories and repairs at the college and department levels. It was resolved to allocate a budget of Rs. 60,000 to the Principal for college-level expenses. Additionally, Rs. 2,64,000 is allocated to Head of the Departments (Rs.2000/- to each HOD per month to 11 different departments) for department-level immediate needs. This decision aims to streamline the process for managing urgent requirements effectively.

Agenda Point No. 9- Discussion on the Implementation of Minor Degree Program

The members were briefed about the Minor Degree Program, a multidisciplinary initiative designed to benefit students by offering additional credits. The importance of implementing this program from the third year was emphasized to encourage students to engage in multidisciplinary learning. The program aims to enhance the employability of students while providing knowledge in emerging technologies and thrust areas of engineering. The committee expressed satisfaction with the minor degree offerings by the CSE, IT, and Management departments.

The Governing Body members expressed satisfaction with the introduction of the Minor Degree Program, appreciating its multidisciplinary approach and focus on enhancing employability through emerging technologies and thrust areas.

Governing members suggested that

1. Ensure timely onboarding and induction of the 29 new faculty members, emphasizing their integration into academic and research activities.



2. The newly appointed faculty members are to be ratified by the Selection Committee Members (SCM) of JNTU Hyderabad.
3. Expand the scope of NSS activities to include environmental initiatives, community service programs, and awareness campaigns to increase student engagement.
4. Periodically update the library's digital and print resources, ensuring alignment with the latest academic and industry trends.
5. Include industry experts in training sessions to provide students with insights into real-world applications and expectations.
6. Regularly review the utilization of allocated budgets to ensure effective use and make adjustments based on emerging requirements.
7. Promote the Minor Degree Program through workshops and orientation sessions to increase student awareness and participation.

The meeting ended with a vote of thanks from the Chairman, Governing Body and member secretary.

Place: Ibrahimpatnam

Date: 15/05/2024

Dr. S. Sreenatha Reddy

Principal & Member Secretary

GURU NANAK INSTITUTE OF TECHNOLOGY

Members Present:

S.No.	Name of the Governing Body Member	Working Organization & Designation	Governing Body Designation	Signature
1.	Dr. H. S. Saini	Managing Director GNI	Chairman	
2.	Mr. Gagandeep Singh Kohli	President of Barah Moula Educational Society, Hyderabad	Member	
3.	Mrs. Surinder Kaur Kohli	Vice President of Barah Moula Educational Society, Hyderabad	Member	
4.	Mr. Gurishab Singh Banga	Joint Secretary of Barah Moula Educational Society, Hyderabad	Member	
5.	Mrs. K. Sailaja	Treasurer of Barah Moula Educational Society, Hyderabad	Member	
6.	Dr. Majid Jamil	Professor and Former Head, Dept. of Electrical Engg., Jamia Millia Islamia, New	Member AICTE/UGC Nominee	
7.	Dr. M. Manzoor Hussain	Senior Professor in Mechanical Engineering & Registrar, JNTUH	Member University Nominee	
8.	Dr. M. Madhavi Latha	Senior Professor in ECE, JNTUH, Hyderabad	Member Telangana State Government Nominee	
9.	Mr. Debashish Ghosh	Country Head HR, Berkadia, Hyderabad	Eminent Professional	
10.	Dr. Sanjeev Shrivastava	Dean Academic and R&D, GNIT	Academician	
11.	Dr. Shatrughna Prasad Yadav	HOD-ECE, GNIT	Others	
12.	Dr. Vishal Walia	Professor in ECE, GNIT	Academician	
13.	Dr. S. Sreenatha Reddy	Principal - Guru Nanak Institute of Technology	Member secretary	

